



Bharatiya Vidya Bhavan's
SARDAR PATEL COLLEGE OF ENGINEERING

(A Government Aided Autonomous Institute)
Munshi Nagar, Andheri (W) Mumbai - 400058



AGENDA FOR BOARD OF GOVERNORS MEETING

Minutes of Board of Governors Meeting held on 1st December 2016 at 1.00 p.m. in the Board Room.

Agenda items for the Board of Governors meeting to be held on 1st December 2016 at Board Room, ground floor, SPCE, Andheri.

Agenda Items:

A. For approval

1. To confirm minutes of meeting held on 21st July 2016 along with action taken report.
2. To brief about status of NBA accreditation of UG and PG courses at SPCE including submission of SAR / pre-qualifier and to discuss and seek guidance about appointment of professor in Electrical Department.
3. To brief about status of NAAC accreditation of SPCE. To discuss and seek guidance about submission of registration form and approval of AQAR (full form).

B. For review

1. To inform about UG and PG admission statistics.
2. To discuss and seek guidance about Good Governance initiatives.
3. To brief about TEQIP II achievements and TEQIP III planning.
4. To brief about reforms initiatives - Committees, Director posting, Institute timing.
5. To brief about Alumni Association activities.
6. To review Annual Reports of all Departments.
7. To brief about status of civil works.
8. To review financial status (Q1 and Q2) of financial year 2016-17.
9. To brief about new recruitments.

C. Any other matter with permission of chairperson.



BVB's Sardar Patel College of Engineering

Andheri (West), Mumbai 400 058.



Minutes of Board of Governors Meeting held on 1st December 2016 at 1.00 p.m. in the Board Room.

The following members were present:

1. Dr. Sessa Iyer
2. Dr. Ranjan Banerjee
3. Dr. S. Krishnamoorthy
4. Prin. S. G. Chitale
5. Dr. M.C. Deo
6. Dr. B.N. Choudhary
7. Mr. Dinesh Deshpande
8. Smt. Seema Ghanekar
9. Dr. (Smt.) Prachi Gharpure
10. Dr. R.B. Buktar
11. Dr. Nilesh Raykar
12. Dr. P. H. Sawant

Shri. Asif Mulla, Dr. Shivaji Rao Kadam, Dr. Kiran Patil and Shri. Sanjeev C. Nadkarni were granted leave of absence.

Agenda Items:

(A) For Approval:

1. **To confirm the minutes of meeting held on 21st July 2016 along with action taken report**

Minutes of the Board of Governors meeting held on 21st July 2016 along with the action taken report was presented.

Action taken: The minutes were confirmed.

2. To brief about status of NBA accreditation of UG and PG courses at SPCE including submission of SAR / pre-qualifier and to discuss and seek guidance about appointment of Professor in Electrical Engineering Department

The Member Secretary briefed the members about comment received from NBA office regarding the need to fulfill the minimum qualifier requirement of appointing a Professor at Electrical Engineering Department.

The Board advised to accelerate the recruitment process for filling the regular post of Professor and other vacant faculty posts as well.

The Board also suggested to check the possibility of appointing CAS Professor in consultation with the office of Directorate of Technical Education.

Action taken: The institute shall accelerate the process of appointing Professor at Electrical Engineering Department.

3. To brief about status of NAAC accreditation of SPCE. To discuss and seek guidance about submission of registration form and approval of AQAR (full form)

The Member Secretary informed the members that the initial formalities of application process for NAAC accreditation such as submission of institute LOI and uploading of Self Study Report (SSR) are completed. The NAAC committee may visit the institute in February 2017.

Action taken: The Board noted the information.

(B) For review/information:

1. To inform about UG and PG admission statistics

The Member Secretary presented UG and PG admission statistics. Registrar is instructed to furnish details about the fees received for the year 2016-17 and about the outstanding fees from social welfare, etc.

Action taken: The Board noted the information. Registrar shall furnish the necessary fee details.

2. To discuss and seek guidance about Good Governance initiatives

The Member Secretary presented summary of 'Good practice guide for governing bodies' discussed during Good Governance Workshop organized by NPIU on 31st August 2016. He also shared some of the best practices followed by SPCE.

Action taken: The Board noted the information.

3. To brief about TEQIP II achievements and TEQIP III planning

The Member Secretary presented the Board with the status of TEQIP II activities. The institute has utilized till November 2016, Rs. 10.39 crores out of Rs. 10.44 crores of grant received under TEQIP II and interest thereon. The institute has been sanctioned an additional grant of Rs. 5 crores by NPIU as a good performing institute. The institute is ready with plan for utilization of the additional grant.

The Board was informed about planning done by the institute for forthcoming TEQIP III project. For the preparedness of TEQIP III project, a new institution level committee is constituted.

As TEQIP II project is nearing its closure, the Board advised to conduct Impact Audit of all departments to establish the impact of TEQIP expenditure on overall quality improvements within institute in terms of laboratory/new-resource utilization, faculty development, curriculum upgradation, etc.

The Board also advised to report about changes brought in institute's systems due to autonomy.

As a part of TEQIP/Autonomy implementation, the Board highlighted need to promote experiential learning components in all courses of curriculum. For example, every course may include a practical component such as

development of an experiment designed as well as conducted by students themselves.

Action taken: The institute shall conduct Impact Audit of its departments and report changes brought in by autonomy.

4. To brief about reforms initiatives – committees, Director posting and institute timing.

The Member Secretary presented summary of reform initiatives related to committee formations and institute timing. The matter about conversion of nomenclature from Principal to Director could not be discussed.

Action taken: The Board noted the information.

5. To brief about Alumni Association activities

The Member Secretary presented summary of Alumni Association activities.

Action taken: The Board noted the information.

6. To review Annual Reports of all departments

The Member Secretary presented annual reports of all departments and sections.

Action taken: The Board noted the information.

7. To brief about status of civil works

The Member Secretary presented summary list prepared by the Building & Works Committee about the completed, in progress and proposed civil works. The Board Sanctioned the same.

Action taken: The Board noted the information and sanctioned the list of civil works prepared by Building & Works Committee.

8. To review financial status (Q1 and Q2) of financial year 2016-17

The Member Secretary presented financial status for Q1 and Q2 of financial year 2016-17. The Board suggested review of library fee component versus Central library non-TEQIP expenditure.

Action taken: The institute shall review Central library budget.

9. To brief about new recruitments

The Member Secretary presented summary of new recruitments.

Action taken: The Board noted the information.

(C) Any other matter with permission of Chairperson:

1. Center for Continuing Education, SPCE

The Member Secretary informed about newly formed Center for Continuing Education at SPCE. The center shall be involved in conducting trainings and workshops for students/faculty/staff from SPCE as well as from outside organizations.

The Board suggested incorporating courses related to soft skills as well as work skills such as Accounting, Talley, etc.

Action taken: The Board noted the information. The institute shall include work skill related training programs.

2. Faculty application for PhD

The Member Secretary informed about request received from Mrs. V.P. Joshi for applying to do PhD from external colleges/universities.

Action taken: The Board reviewed the case. Institute may proceed with processing of the application as per regular procedure.

3. Utilization of laboratory facilities for training persons from external organizations

The Member Secretary presented a proposal received from external organization regarding utilization of SPCE laboratory to conduct training for their members.



The Board advised to ensure presence of SPCE trainer in the conduct of training process. The approval of such cases shall be reviewed on case to case basis.

Action taken: The institute shall present further details of the case for review and approval by the Board.

4. Electronic distribution of information book for BOG meetings

At present the information book prepared for BOG meetings is circulated in hardcopy format to BOG members. The Member Secretary proposed electronic distribution of the information book prior to the meeting.

Action taken: The Board agreed for electronic distribution of the information book prepared for BOG meetings to the members.

The meeting concluded with votes of thanks by Member Secretary.

Place: Mumbai

Date: 01 December 2016

[Handwritten signature]

Approved.

**Chairman
BOG, SPCE**

m_murudi to anupa_sabnis, nilesh_raykar

9 Jan



Uttamtye Vidya Binu-ur's

Sardar Patel College of Engineering

Manshi Nagar, Andheri (West), Mumbai - 400 058



Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Sesha Iyer <seshaiyer@spjimr.org>

Date: 09/01/2017 21:22 (GMT+05:30)

To: m_murudi <m_murudi@spce.ac.in>

Subject: Re: Minutes of BOG meeting dated 1st Dec 2016

Dear Prof. Murudi,

The minutes of the BOG meeting of 1 St Dec is approved.

regards

Sesha Iyer

Board of Governor meeting of Sardar Patel College of Engineering held on 1st Dec 2016 at 1:30 pm in the committee room of the College.

Following members were Present:-

On Mon, Jan 9, 2017 at 12:59 AM, m_murudi <m_murudi@spce.ac.in> wrote: Chairman

1. Dr. S. Krishnamoorthy

Member

Sent from my Samsung Galaxy smartphone.

2. Dr. S. S. Kadam

Member

Subject: Minutes of BOG meeting dated 1st Dec 2016

3. Shri. Anil Mulla

Member

Dear Sir,

4. Dr. Ranjan Banerjee

Member

Attached please find Minutes of BOG meeting dated 1st Dec 2016 along with meeting agenda and attendance. I request you go through the minutes and make corrections if any & approve the same. It has to be uploaded on our web site as required by NPIU. This is one of the parameter that they are considering for next phase of TEQIP i.e. TEQIP III. We have to submit the list of parameters (set by NPIU) that we are satisfying by 11th January. Therefore I request you to approve the minutes of BOG meeting at the earliest.

5. Dr. S. S. Kadam

Member

Thanking you
Yours faithfully
Dr. Murudi.

6. Shri. Dinesh Deshpande

Member

12/16

7. Dr. Kiran Patil

Member

8. Shri. Sanjeev C. Nadkarni

Member

9. Dr. Rajesh Bhatkar

Member

10. Dr. Nilesch Raykar

Member

11. Dr. (Smt) Prachi Gharpure

Member

12. Smt. Seema Gharekar

Member

13. Dr. P. H. Sawant

Member

Secretary



Bharatiya Vidya Bhavan's

Sardar Patel College of Engineering

Munshi Nagar, Andheri (West), Mumbai - 400 058



ATTENDANCE SHEET

Board of Governor meeting of Sardar Patel College of Engineering held on 1st December, 2016 at 1.30 p.m. in the committee room of the College.

Following members were Present:-

1.	Dr. Sessa Iyer	☞ Chairman	
2.	Dr. S. Krishnamoorthy	☞ Member	
3.	Prin. S. Chitale	☞ Member	
4.	Shri. Asif Mulla	☞ Member	
5.	Dr. Ranjan Banerjee	☞ Member	
6.	Dr. B. N. Chaudhari	☞ Member	1/12/16
7.	Dr. M. C. Deo	☞ Member	1.12.16
8.	Dr. S. S. Kadam	☞ Member	
9.	Shri. Dinesh Deshpande	☞ Member	1/12
10.	Dr. Kiran Patil	☞ Member	
11.	Shri. Sanjeev C. Nadkarni	☞ Member	
12.	Dr. Rajesh Buktar	☞ Member	
13.	Dr. Nilesh Raykar	☞ Member	
14.	Dr. (Smt) Prachi Gharpure	☞ Member	1/12/2016
15.	Smt. Seema Ghanekar	☞ Member	
16.	Dr. P. H. Sawant	☞ Member Secretary	